

To:

Paul B. Bartlett, President  
V.P. Gabriel, Inc.  
335 N. Wilmot  
Suite 410  
Tucson, AZ 85711

I have the following information to report about a shipment that was either not delivered or delivered with damage:

My name is:	
My address is:	
My Company's name is:	
The V.P. Gabriel Invoice Number related to this shipment is:	
The package was mailed or shipped on what date?	
Item number of the product you ordered is:	
Description of the product you ordered is:	
Did you receive the shipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you received the package, was there damage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If damaged, describe the damage	
	Continue description on the reverse side of this sheet if necessary
Does the damage appear to be repairable? If so, describe:	
	Continue description on the reverse side of this sheet if necessary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print your name here